

CITY OF ONEIDA
DEPARTMENT OF CODE ENFORCEMENT

109 N. Main Street
Oneida, NY 13421
Tel.: 315-363-8460
Fax: 315-363-9558
jackerman@oneidacityny.gov

JAY ACKERMAN
Code Enforcement Officer



PRIVATE WASTE DISPOSAL APPLICATION

SECTION I - ALL APPLICANTS

Property Location: _____

Tax Map Designation: _____

Owner/Owner's Agent: _____

Telephone No.: _____

Type of Structure: Residence _____ Commercial _____ Other _____

Proposed Facilities: Septic Tank _____ Leachfield _____ Other _____

Plans and Specs Attached: Yes _____ No _____

Property Area (st): _____

Installer: _____

Address: _____

Phone No.: _____ Maximum No. Persons Served _____

List all Water Supply Facilities within 100 ft. of property. (Attach plot plan if applicable)

In consideration of granting this permit the undersigned agrees:

1. To furnish any additional information relating to the proposed work that shall be requested by the City Engineer/Code Enforcement Officer.
2. To accept and abide by all provisions of the Sewer Use Ordinance of the City of Oneida, and any all-other pertinent ordinances or regulations that may be adopted in the future.
3. To operate and maintain the wastewater disposal facilities covered by this application in a sanitary manner at all times, in compliance with all pertinent requirements and at no expense to the City.

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4. To notify the City Engineer/Code Enforcement Officer at least twenty-four (24) hours prior to the commencement of the work proposed, and again at least twenty-four (24) hours prior to the covering of any underground portions of the installation.
5. LATE CHARGE FEE SCHEDULE - Common Council 12/4/12 Resolution 12-319

Obtaining the proper permits shall be the sole responsibility of the property owner or general or primary contractor and are required before beginning any work. Failure to obtain a proper permit will result in the following late charge fees added to the cost of the permit:

1. Failure to obtain a permit minimum late charge fee shall be \$100.00 for permits up to \$50.00.
2. Failure to obtain permit for any permits over \$50.01, the late charge fee shall DOUBLE the amount of the permit.
3. Failure to pick up and pay for permit within 10 days after issuance, a late charge fee of \$100.00 will be assessed.

Above Late Charge Fees Adopted by Common Council 12/4/12 Resolution 12-319 Effective January 1, 2013.

Date: _____

Signed: _____
Applicant

Phone: _____

\$ _____ Inspection Fee

Application approved and permit issued:

Date: _____

Signed: _____
Code Enforcement Officer

NOTE: ALL PRIVATE WASTE WATER SYSTEMS SHALL BE DESIGNED BY A PROFESSIONAL ENGINEER OR LICENSED LAND SURVEYOR, USING AND BASED UPON THE REQUIREMENTS OF NYS APPENDIX 75-A "WASTE TREATMENT STANDARDS".

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SECTION II- FOR CITY USE ONLY

Anticipated Date of: Water Service: _____ Sewer Service: _____

Notations, Special Conditions:

PLEASE NOTE:

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Call UFPO two working
days before digging!

1-800-962-7962

Non-members must be contacted separately

Do Your Part, Be SepticSmart:

The Do's and Don'ts of Your Septic System

Learn these simple steps:

Learn these simple steps to protect your home, health, environment and property value:



Protect It and Treasure It

Do:

- Have your system inspected (in general) every three- years by a licensed contractor and **have** the tank pumped, when necessary, generally every three to five years.

Think at the Sink

Don't:

- Pour cooking grease or oil down the sink or toilet.
- Rinse coffee grounds into the sink.
- Pour household chemicals down the sink or flush them.

Do:

- Eliminate or limit the use of **a garbage disposal**.
- Properly dispose of coffee grounds & food.
- Put **grease** in a container to harden before discarding in the trash

Don't Overload the Commode

Don't:

- Flush non-degradable products or chemicals, such as feminine hygiene products, condoms, dental floss, diapers, cigarette butts, cat litter, paper towels, pharmaceuticals.

Do:

- Dispose of these items in the trash can!

Shield Your Field

Don't:

- Park or drive on your drainfield. The weight can damage the drain lines.
- Plant trees or shrubs too close to *your* drainfield, roots can grow into your system and clog it.

Do:

- Consult a septic *service* professional to advise you of the proper distance for planting trees and shrubs, depending on your septic tank location.

Don't Strain Your Drain

Don't

- Concentrate your water use by using your dishwasher, shower, washing machine, and toilet at the same time. All that extra water can really strain your septic system,

Do:

- Stagger the use of water-generating appliances. This can be helpful especially if your system has not been pumped in a long time.
- Become more water efficient by fixing plumbing leaks and consider installing bathroom and kitchen faucet aerators and water-efficient products.

Place on electrical box (lusa box) or other convenient location.